

Personal Development Timetable 2025 at Pitman Training Aberdeen

Classroom training: delivered face to face with a tutor in our Aberdeen training centre, running throughout 2025.

Course Title	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Assertiveness			07			06			05			12
Better Business Writing			21			20			12			05
Communication Skills		21			23			22			07	
Conflict Management	24			25			04			24		
Meetings & Minutes		07			09			01			21	
Presentation Skills			07			06			05			
Professional Receptionist			21			20			12			05
Report Writing	24			04			25			03		
Telephone Techniques		21			23			22			07	
Time Management			07			06			05			12